

Dear Parents and Carers,

The team at Foxmoor are very much looking forward to welcoming all children back on Monday 8<sup>th</sup> March 2021.

This document outlines Foxmoor Primary School's plans for a full reopening of school from March 8<sup>th</sup> 2021. Attendance at school will be mandatory from this date and all children must attend every day unless instructed to shield by the National Health Service.

It is vital that **all parents** read, understand and adhere to the plans below.

All plans have been prepared following guidance issued by the government on 22.02.2021. The plans will be kept under constant review in conjunction with evolving government and local authority guidance.

We know that many parents will have questions they will want to ask. We have added a frequently asked questions section at the end of this document and hope that this will address many of these questions. If they do not then please feel free to contact the school office.

### **Face Masks**

It is mandatory that all adults dropping off and collecting children wear a facemask and maintain social distancing.

### **Infection Prevention and Response**

It is vital that you inform the school immediately if your child/children develop any Covid-19 symptoms. In these circumstances, you must arrange for your child/children to be tested. Where symptoms are evident, no member of staff or child will be allowed back into school until they have a negative test result. Parents will need to advise the school of test outcomes as soon as possible. If a family member within your household has symptoms or tests positive, then your child must self-isolate for 10 days and you must contact school to report this.

If a child becomes ill during the school day, with Covid-19 symptoms, we will contact parents and ask you to collect your child immediately. Your child will be placed in isolation until they are collected. You must then arrange for your child/children to be tested.

If there is a positive result, the school will contact Public Health England and will act on any advice given. This could mean closing the school or a bubble at relatively short notice.

## Class Groups

The children will be taught as a class group. Contacts between groups inside the school building will be kept to a minimum. Where specialist teaching is required, e.g. teaching of Read, Write Inc phonics, children may mix with children outside of their class group. There will be larger phase bubbles for break times and lunchtimes. This will allow us to provide lunchtime supervision with our existing staffing numbers. A member of staff will also provide specialist music tuition and will visit each class every week.

## Opening Hours

From 8<sup>th</sup> March 2021, in order to maintain lower numbers of parents and children at the gates, we will stagger arrival and collection times. Details of staggered arrival and collection times can be found below. We have also introduced systems so that siblings can be dropped off and collected at the same time.

**It is vital that all children arrive on time and are collected promptly and that parents leave as soon as they have dropped off/collected their child/children.**

## Sibling Drop Off and Collection

In order to alleviate numbers of parents outside of the school we are changing drop off and pick up procedures so that siblings can be dropped off and collected at the same time. If you have more than one child attending Foxmoor, all children will be dropped off at your eldest child's allocated time and all children collected at your youngest child's allocated time.

### **Examples**

You have a child in Year 6 and a child in Year 2. Both children will be dropped off at 8.40am (Year 6 drop off time). Both children will be collected at 3.10pm (Year 2 collection time).

You have a child in Year 4, Year 2 and in Reception. All children will be dropped off at 8.50am (Year 4 drop off time) and collected at 3.15pm (Reception collection time).

If you only have one child in school then please drop off at their allocated time. Please see list below.

## Staggered Start and Collection Times

Class	Arrival Time	Collection Time
1 – Mrs. Rimmer	9.10am	3.15pm
2 – Miss Horton	9.00am	3.10pm
3 – Mrs. Drewett and Mrs. Nunn	9.00am	3.10pm
4 – Mrs. Draper	9.00am	3.10pm
5 – Mrs. Spence	8.50am	3.05pm

6 – Miss Beale	8.50am	3.05pm
8 – Mrs. Tuck	8.40am	2.55pm
9a – Mr. Halsey	8.40am	2.55pm
9o – Mrs. Marchant	8.40am	2.55pm

### School Office

Visits to school will still be strictly by appointment only. Please call the office on 01453 757251 to make an appointment. Do not come into the reception area without prior arrangement.

### Little Foxes Nursery

Little Foxes Nursery will be open 9.00am - 3.00pm Monday - Friday.

Parents will need to use the top gate and wait on the grass on the right hand side outside Little Foxes tunnel. **NO-ONE** is to enter or wait in the tunnel, Little Foxes staff will come out to collect the children in the morning and will bring the children out ready for pick up.

It is parents' responsibility to socially distance whilst waiting. If you arrive late or need to speak to Little Foxes staff, please ring the bell and a member of staff will come out to speak to you.

### Hygiene and Cleaning

The children will wash their hands regularly throughout the day and hand sanitiser will be provided to supplement hand washing. If your child suffers from eczema or their hands become sore, then please send in a named bottle of emollient or hand moisturiser. There will be enhanced cleaning regimes in place including increased regularity of frequently touched surfaces. Tables, door handles, sinks and toilet areas will be cleaned periodically throughout the day and at the end of each day.

### Classroom Set Up

The children will be taught in their usual classes. Due to the school's published admission number, this could mean that there will be 37 children or more in a class. Where appropriate, tables will be organised into rows and all children will face the front of the class. Children will each be given their own pencil case. This will contain all the stationery they will need. Some resources will need to be shared e.g. concrete materials in maths. Break times and lunchtimes will be outside as much as possible. There will be different areas of the school grounds for classes in order to reduce contacts.

### Curriculum

We will aim to keep the curriculum as broad as possible but teachers may teach more reading, writing and maths in the first instance.

Small group and 1:1 support will restart. This may mean your child/children mix with other children outside of their cohort. This will particularly be the case for phonics teaching in KS1.

Some school resources, such as reading books, will be sent home but these will be kept to a minimum. Personal items brought into school from home will be limited to: hat, gloves, scarf, coat, drinks bottle, lunch box, PE bag, blue reading packet or small bag.

We will not be running any school visits until the guidance changes.

There will be no extra curricular clubs, either before or after school, provided by staff or external providers. This will be reviewed as and when the guidance is updated. Out of School Club will be running before and after school. See below for details.

Peripatetic music lessons will restart week commencing 08.03.2021. The only exception to this is clarinet and flute lessons which will not restart until after Easter. Lessons will be socially distanced as much as possible.

### **Lunches**

Universal Infant Free School Meals will be available for children in Reception, Year 1 and Year 2. If your child is entitled to benefit based free school meals then these will also be available.

### **Uniform**

Children should come to school in full school uniform. Uniform does not need to be cleaned any more than normal. PE kits should be in school every day. If your child's PE kit is still in school, they can collect it on the first day back. In accordance with the guidance, classrooms will be ventilated all day even when the weather is cold. Please ensure your child/children are dressed appropriately to keep warm.

### **Scooters and Bikes**

We ask that children do not bring scooters or bikes to school.

### **Out of School Club**

Out of School Club will run before and after school. To minimise contacts, children will be split into two groups. If you have not already registered then please contact either Rachel or Mandie at [osc@foxmoor.gloucs.sch.uk](mailto:osc@foxmoor.gloucs.sch.uk)

### **Contingency Plans for Outbreaks**

The school will have a contingency plan to respond to any decision made by Public Health England or the Local Authority to close a school or number of schools to help control transmission in the event of a local outbreak of Covid-19. Depending on the circumstances and the advice received, this may

involve remaining open only for vulnerable children and the children of critical workers. In these circumstances, the school would then switch to remote education.

If the school has to switch to remote education, or a child is told to self-isolate, parents will be provided with weekly resources to use with their child/children. For KS1 and KS2, this would be the government's preferred resources produced by the Oak National Academy. These resources include online pre-filmed lessons and activities in a range of national curriculum areas. Direct links to the resources will be emailed out weekly. Little Foxes and Reception will use Tapestry to set tasks daily or weekly. If you do not have internet access then please contact the school office.

The class email addresses will be monitored if and when necessary. When school is open, please contact the school office via admin@ if you want to make contact with your child/children's class teacher.

### **Frequently Asked Questions**

#### **Will the school be open to all children on 8<sup>th</sup> March 2021?**

Yes. The government has made it clear that all children must attend school from that date.

#### **Do I have to send my child to school?**

Yes. All children must return to school full-time. Usual rules on attendance will be mandatory from 8<sup>th</sup> March 2021 and usual rules will apply.

#### **Will I be fined if I do not send my child to school?**

Possibly. We understand that parents may have some concerns about sending their child/children back to school. However, the guidance is clear that from 8<sup>th</sup> March 2021 normal rules will apply. These include:

- Parents' duty to ensure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age
- Schools' responsibilities to record attendance and follow up absence
- The availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct

#### **Will my child be taught everything that was taught before schools closed?**

While we will aim to keep the curriculum as broad as possible, initially there may be a need to teach more reading, writing and maths.

#### **Will my child be able to bring reading books home?**

Yes. We will however keep resources that go home to a minimum.

#### **Will I be able to come into school to speak to the office staff?**

No. Visits to school will still be strictly by appointment only. Please call the office on 01453 757251 to make an appointment.

**Will there be breakfast and after-school provision?**

Yes. Please contact either Rachel or Mandie to book your provision.

**Will children be sharing pencils and pens?**

No. School has purchased a pencil case for each child and this will contain all of the stationery they will need.

**Does my child need to wear a facemask in school?**

No. The guidance clearly states that children do not need to wear facemasks in school.

**What will happen if my child becomes ill during the school day?**

Normal procedures will apply if a child becomes generally unwell during the school day.

We have set up a specific room for children that present with Covid-19 symptoms. If a child becomes ill during the school day, we will contact parents and ask you to collect your child immediately. Your child will be placed in isolation until they are collected. You must then arrange for your child/children to be tested.

If there is a positive result, the school will contact Public Health England and will act on any advice given. This could mean closing the school or bubble at relatively short notice.