

## Out of School Club

The out of School club is open from 8.00am until 6.00pm Monday to Friday. Term time only.

In the morning the children are escorted from the Little Foxes building to school at 8.45am ready for registration and in the afternoon children in years Reception to year 2 are collected after School and escorted to the Little Foxes building. From year 3 onwards children are expected to walk over to out of school club independently.

The out of school club provides a range of play based activities, both indoors and outside, including football, cricket, arts and crafts, board games, role play, dressing up and computer games.

We are not running this as an education facility. We let the children choose their activities and staff will provide opportunities for play and support the children in their choices. We do not use a rigid schedule or activity plans.

We take safety and welfare of the children very seriously. Whilst we have a range of policies and procedures in place to ensure we comply with current regulations and legislation, **It is very important that if your child is not attending their booked session that you let us know so that we are not looking for them unnecessarily.**

In the mornings we provide the children with a light breakfast of cereal and toast. In the afternoons we provide a snack tea which will usually consist of toast, fruit, biscuits or cheese and crackers.

Bad behaviour and bad language will not be tolerated and we have a set of rules and consequences that the children have helped us to develop and these are fairly and routinely upheld. If necessary staff will speak to individual parents if there are concerns. Children who consistently behave poorly will be excluded from the out of school club.

Please ensure that we have your up-to-date contact information, especially your mobile phone number. If we need to contact you in an emergency, we need to be able to reach you.

When booking the sessions required, please complete the enclosed booking form and sign the contract agreeing to the terms and conditions. We will then contact you on receipt of your forms to inform you if the sessions you have chosen are available. We will always do our very best to accommodate your child but in the event that we cannot offer you your requirements straight away, we will offer for you to be placed on our waiting list or an alternative session offered.

Morning session	8.00am-8.45am	£5.00
Afternoon session	3.15pm-4.30pm	£6.00
	3.15pm-5.30pm	£8.00
	3.15pm-6.00pm	£9.00

Updated June 2020